

Policy on Minors in Adult Classes

- **Minors Ages 16-17 years:** Individuals in this age group may enroll in certain classes that do not involve active firing processes or off-site activities. Their enrollment must be approved by the office. If enrolling online, be sure to contact the office so we can provide the necessary forms on the first day of class. These older minors may not attend open studio hours outside of office hours without the supervision of a responsible adult. The primary guardian must sign an agreement with the Clay Studio of Missoula. If the guardian is interested in using the studio to make ceramic work in while at the facility, they must obtain a membership and pay a day use fee (\$15) and firing fees, or be enrolled in a class.

A 16-17 year-old student enrolled in an adult class may come in and work during normal office hours (10am-5pm M-F), and can work during another class if it is okay with the instructor. However, this is subject to change due to holidays, vacations, or special events/meetings). At no time, should the minor be alone in the facility without staff, an instructor, or a responsible supervising adult present.

- **Minors Ages 13-15 years:** May only enroll if it is alongside an enrolled parent/responsible adult in certain classes that do not involve active firing processes or off-site activities. Their enrollment must be approved by the office. If enrolling online, be sure to contact the office so we can provide the necessary forms on the first day of class. The enrolled adult **must** be in attendance at **all** classes and accompany the minor during all open studio hours, even during normal office hours. At no time, should the minor be left alone in the facility.

Under 13 years of age- May not enroll in any of our adult programming.

If problems or issues arise, we reserve the right to alter or change this policy at any time.

The Clay Studio of Missoula

Minor Access – Parental Permission Form

This form must be signed and returned to the office prior to ANY use of open studio time outside of class.

Name of Student: _____

Age of Student: _____

Name of Parent/Guardian: _____

Contact Phone: _____

Contact Email: _____

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Please note that a violation of our minor access policy can result in us revoking any supervised access of the minor student to the facility.

I have read and understand the policy regarding minors accessing the studio outside of class time.

signature

printed name

date